

## AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** South Newton Village Hall, South Newton SP2 0PJ  
**Date:** Wednesday 10 December 2014  
**Time:** 6.30 pm

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:00pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Tony Deane  
Cllr Peter Edge (Vice Chairman)  
Cllr Jose Green  
Cllr George Jeans (Chairman)  
Cllr Bridget Wayman

Tisbury  
Wilton and Lower Wylde Valley  
Fovant and Chalke Valley  
Mere  
Nadder and East Knoyle



Items to be considered	Time
<p>1 <b>Welcome and Introductions</b></p> <p>2 <b>Apologies for Absence</b></p> <p>3 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>4 <b>Minutes (Pages 3 - 16)</b></p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 8 October 2014.</p> <p>5 <b>Matters Arising</b></p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p> <p>6 <b>Chairman's Announcements</b></p> <p>To receive any updates from the Chairman</p> <p>7 <b>Current Consultations</b></p> <p>To note the information on current consultations, to take part and for further information, visit the consultation portal:  <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></p>	<p><b>6.30pm</b></p>
<p>8 <b>Partner and Community Updates (Pages 17 - 30)</b></p> <p>To receive any verbal updates from Partners and Community Groups present, including:</p> <ul style="list-style-type: none"> <li>• Police – Neighbourhood Teams</li> <li>• Fire &amp; Rescue</li> <li>• Local Community Speedwatch Team Leaders</li> </ul> <p>To note the following written updates attached to the agenda:</p> <ul style="list-style-type: none"> <li>a) Police (Mere, Tisbury &amp; Wilton)</li> <li>b) Wiltshire Council Items for Information – Car Parking Review</li> <li>c) Wilton Town Team minutes</li> <li>d) Local Neighbourhood Plans Update</li> </ul>	<p><b>6.45pm</b></p>

*Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.*

**9 Update on positive activities for young people in South West Wiltshire 7.10pm**

Introducing Nicola Sage, Community Youth Officer for South West Wiltshire.

The Board will consider the following recommendations:

*Recommendations*

- 1. That in respect of urgent matters that may arise from time to time between meetings, the Community Area Manager, in consultation with the Community Youth Officer and the Chairman of the Area Board, be granted delegated authority to approve expenditure not exceeding £1000 from the youth budget for projects in relation to positive activities for young people. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board.*
- 2. That authority be delegated to the Community Area Manager to manage an annual budget of up to £500 to cover expenditure related to the management of the LYN and its activities. A report giving details of any expenditure incurred will be reported to the next ordinary meeting of the South West Wiltshire Area Board.*

**10 Area Board Projects and Priorities (Pages 31 - 46) 7.30pm**

A member of Wiltshire Council's Weather team will provide an overview of the response plan that has been created for the South West Wiltshire area.

And to receive information on the following:

- First Aid Project - the Board will consider the proposals as detailed in the attached report.
- Area Board Project and Priorities Update – report attached

**11 Tisbury Community Campus Update (Pages 47 - 50) 7.50pm**

To receive an update from the Chairman of the Tisbury Campus Shadow Community Operations Board (SCOB); Councillor Tony Deane, and to note the minutes from the last meeting of the SCOB, as attached to the agenda.

12	<p><b>Community Area Transport Group (CATG) Update</b> (Pages 51 - 66)</p> <p>To receive an update from the Chairman of the group; Councillor Tony Deane.</p> <p>To note the minutes of the last meeting held on Monday 10 November 2014 and to consider the recommendations contained in the report.</p>	8.00pm
13	<p><b>Area Board Funding</b> (Pages 67 - 82)</p> <p><u>Fingerpost Funding</u> To consider a bid to the Area Board Project – Finger Post Funding Scheme for 2014/15, submitted by Sutton Mandeville Parish Council, as detailed in the attached report.</p> <p><u>Community Area Grants</u> The Board members will consider 3 applications for funding from the Community Area Grants Scheme, for 2014/15, as detailed in the attached report.</p> <ol style="list-style-type: none"> <li>1. Wilton Town Council - £750 towards creating a new Wilton Community Website.</li> <li>2. Barford St Martin Parish Council - £2,344 towards new fencing along the river Nadder.</li> <li>3. Quidhampton Village Hall Committee - £1,600 towards refurbishment of toilets.</li> </ol>	8.05pm
14	<p><b>Issues System Update</b> (Pages 83 - 86)</p> <p>To note the table of current Issues on the system, as detailed in the attached report, and to consider the recommendation to close the issues as marked in green on the report.</p>	8.25pm
15	<p><b>Close</b></p> <p>The next meeting of the Board is on Wednesday 4 February 2015, 6.30pm at East Knoyle Village Hall.</p>	8:30pm

## **Future Meeting Dates 2015**

Start time 6.30pm  
(refreshments from 6.00pm)

Wednesday 4 February – East Knoyle

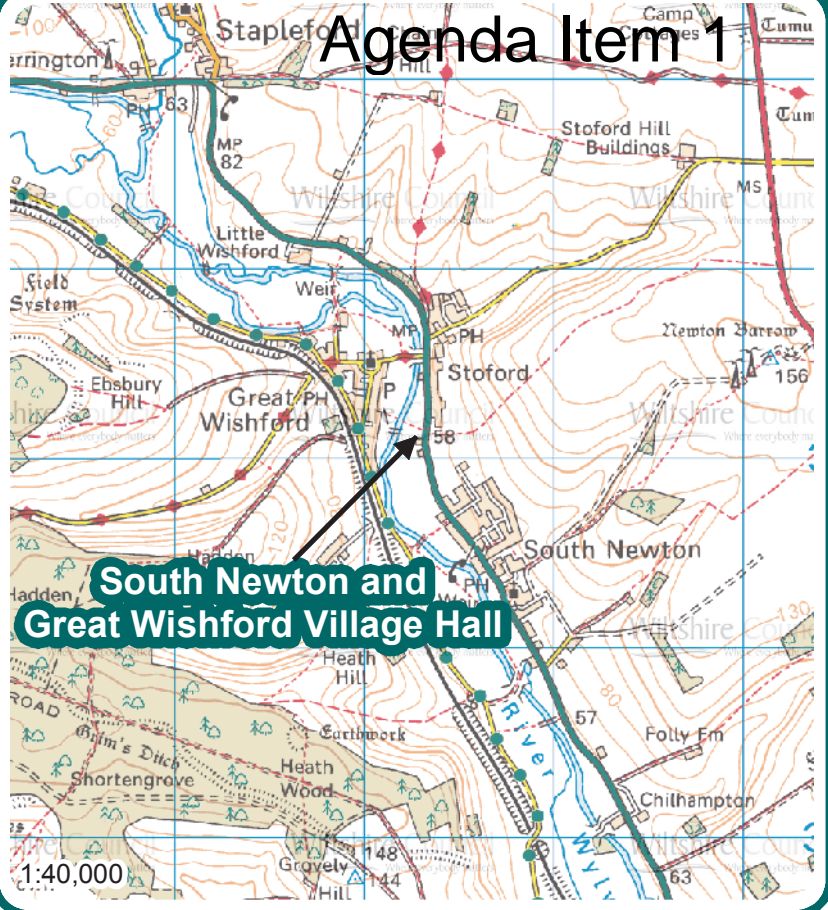
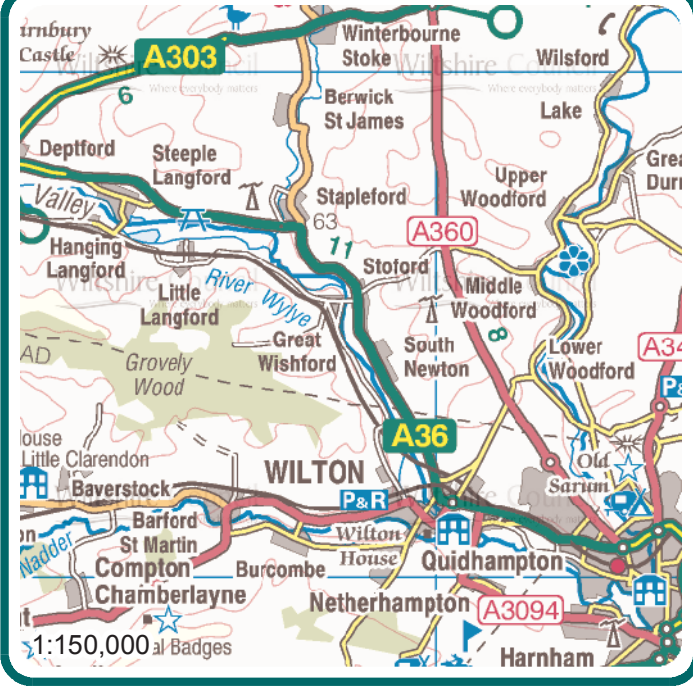
Wednesday 25 March – Wilton Community Centre

Wednesday 3 June – Mere Lecture Hall

Wednesday 29 July – South Newton

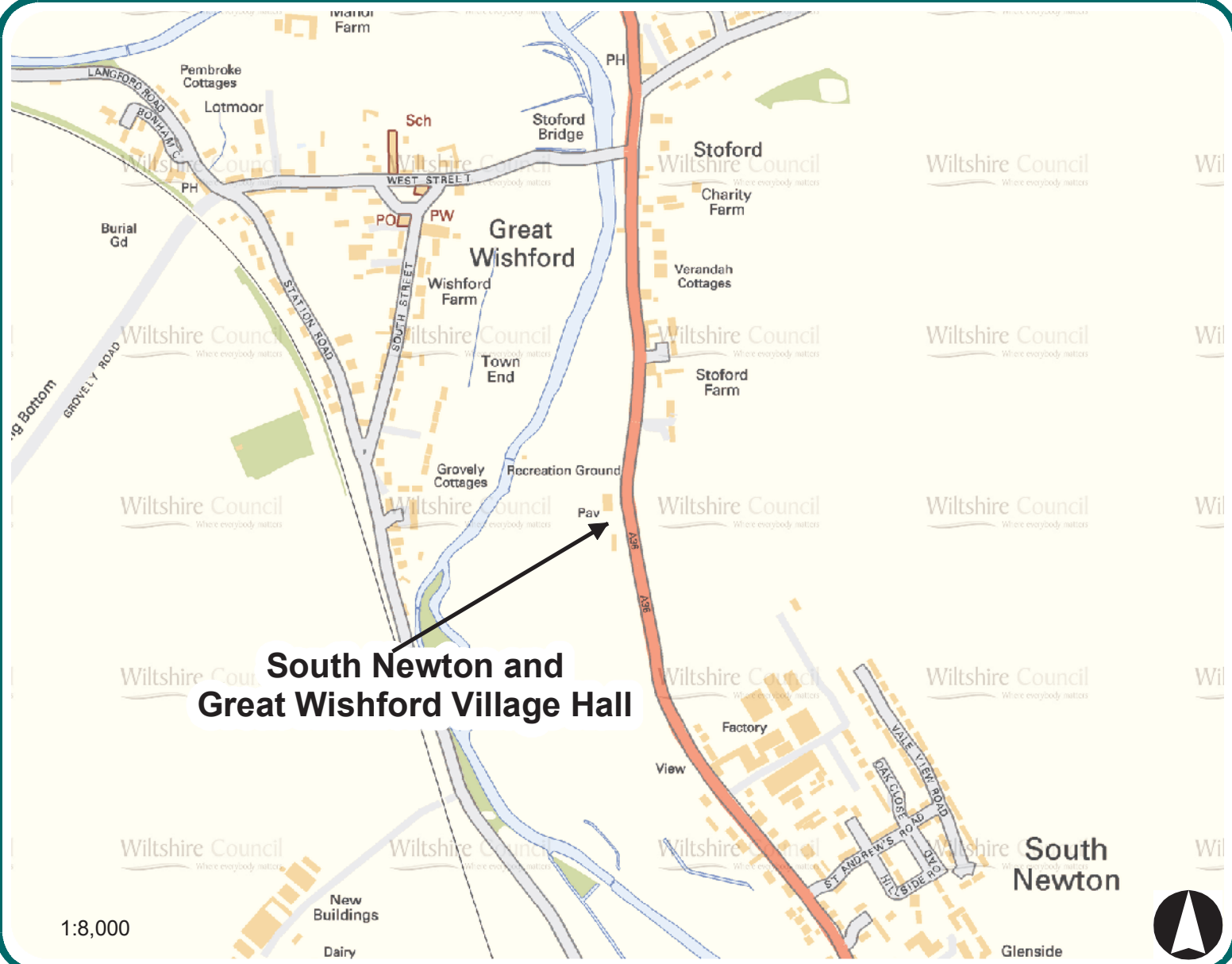
Wednesday 7 October – Bishopstone

Wednesday 9 December – Tisbury TBC



**South Newton and Great Wishford Village Hall**

**South Newton and Great Wishford Village Hall**  
South Newton  
Salisbury  
SP2 0PJ



**South Newton and Great Wishford Village Hall**







# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury.  
**Date:** 8 October 2014  
**Start Time:** 3.30 pm  
**Finish Time:** 7.52 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman

### **Wiltshire Council Officers**

Stephen Harris, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Robin Townsend, Associate Director, Corporate Office

### **Town and Parish Councillors**

Ansty Parish Council – M Brewer  
Barford St. Martin Parish Council – F Coombes, G Sheppard & S Sheppard  
Berwick St. John Parish Council – K Meade  
Bishopstone Parish Council – M Ash & J Thompson  
Hindon Parish Council – D Robertson  
Mere Parish Council – R Coward, B Norris & K Symonds  
Sedgehill and Semley Parish Council – G Purdue  
Swallowcliffe Parish Council – S Banas  
West Knoyle Parish Council – R Desman  
West Tisbury Parish Council – I Lacy, R Little & G Matthews  
Wilton Town Council – P Matthews  
Zeals Parish Council – J Wigg

**Partners**

Wiltshire Police - Inspector Alan Webb

Wiltshire Fire and Rescue Service – Mike Franklin & Mike Bagnall - Station Manager

GWHFT – Maddy Ferrari

MP – Dr Andrew Murrison – MP for South West Wiltshire

**Total in attendance: 112**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Health Fair Opens</u></p> <p>The Health Fair opened with a wide variety of local health and care providers present, with information stands and advice for the public. Running alongside this the following presentations were available for people to drop in to. These were:</p> <p><b>5pm</b> – Senior Rights of Way Warden, Nick Cowen gave an update on the progress on the Public Rights of Way Improvement Programme currently being run by South West Wiltshire Area Board, Wiltshire Council's Public Rights of Way team and local volunteers.</p> <p><b>5.30pm</b> – David Burton from the Alzheimer's Society gave a presentation on raising dementia awareness in South West Wiltshire. With information about current initiatives, where to find information and advice, and how to become more involved in raising local awareness.</p> <p><b>6pm - Wiltshire's Better Care Plan – Main Presentation</b> Associate Director James Cawley presented an update on Wiltshire's Better care Plan and showed a DVD produced by the Wiltshire Health and Wellbeing Board. Also in attendance was Frances Chinemana (Consultant in Public Health), Mark Harris (Group Director for CCG), Doctor Andy Hall (Local GP and clinical lead for developing the integrated teams in South West Wiltshire) who were available to answer questions.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• Would the consultation also be rolled out in GP practices? <u>Answer:</u> Yes, every GP in this part of the county should be taking part in the consultation.</li> <li>• At a recent Conservative Conference, it was proposed that GP's would be working seven days a week, what was the view on that? <u>Answer:</u> There would be many different ways to implement that. However, in this part of the county we were not sure that there was a huge need for GP's to be working on Sunday mornings. If it was thought to be something that was needed then let us know, but equally, if it was something that was felt was not needed then we would need to know that too.</li> </ul>
2	<p><u>Welcome and Area Board Business</u></p> <p>The Chairman, Councillor George Jeans welcomed everyone to the Board meeting and Health Fair.</p>

3	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Sandra Harry - Clerk to Tisbury PC</li> <li>• Claire Churchill – Clerk to Berwick St John, Burcombe, Compton Chamberlain, Dinton, Fovant, Teffont and Quidhampton PC's</li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 23 July 2014, were agreed as a correct record and signed by the Chairman.</p>
6	<p><u>Partner, Community and Area Board Updates</u></p> <p><u>Partner Updates</u></p> <p>The Board noted the written updates included in the agenda pack and received the following verbal updates:</p> <p><u>Police – Inspector Alan Webb</u></p> <p>Current work included a cross border operation to target rural crime, with high visibility patrols.</p> <p>On 17 September teams worked with Officers from HRMC and the Council to target vehicles along the A303 and A36, to issue a series of prohibition orders.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> <li>• What was the main bulk of the work in this area? <u>Answer:</u> In Tisbury and Mere, there was quite a lot of work to do with the estates, involving the theft of farming equipment and tools. The advice to residents was to mark their property with bright paint to make it appear unsellable.</li> </ul> <p><u>Fire – Mike Franklin and Station Manager Mike Bagnall</u></p> <p>The Fire Authority was in the middle of a public consultation running from 21 July 2014 to 21 October 2014. Mike Franklin circulated booklets for people to feed back in to the consultation.</p> <p>The three options which would be considered were:</p> <ol style="list-style-type: none"> <li>1. Wiltshire &amp; Swindon Fire Authority to stay independent and increase collaboration with Wiltshire Council &amp; Swindon Borough Council.</li> </ol>

2. Wiltshire & Swindon Fire Authority to stay independent and increase collaboration with Dorset Fire Authority while also collaborating with Wiltshire Council & Swindon Borough Council.
3. Wiltshire & Swindon Fire Authority to merge with Dorset Fire Authority to create a single Combined Fire Authority while also collaborating with Wiltshire Council, Swindon Borough Council, Dorset County Council, Bournemouth Borough Council and the Borough of Poole.

Further information could be found online at: [www.wiltsfire.gov.uk](http://www.wiltsfire.gov.uk) by following the consultation portal to the documentation.

This would also be debated at the Full Council meeting on 21 October.

Mike Bagnall, Station Manager at Mere, Tisbury and Warminster fire stations urged people to spread the word and encourage anyone interested in becoming a retained Fire Fighter for the area. These stations were all reliant on a retained crew.

In Tisbury they were currently achieving a well maintained availability with 9 Fire Fighters for the station, all with additional full time jobs. However it was getting to the situation that a few of those would be leaving in the coming months. Both Mere and Tisbury required additional people to be trained as retained Fire Fighters.

A series of open days would be organised and people interested were able to attend one of the training sessions which took place at all stations on a Monday evening 7.00 – 9.00pm.

Further information was available on the website, under the recruitment section: <http://www.wiltsfire.gov.uk/workingforus>

Questions:

- The demographics in this area are different to other areas, there was a high level of elderly people in the population, and there was not an abundance of jobs in the area with fit middle aged people. Answer: The criteria had become more flexible over the years, it used to be the case that only employed people would be considered, but the remit has relaxed to allow other models to be tried.
- In some areas there was no mobile phone reception, would this limit some people being able to receive an alert. Answer: No, we use a pager service which has coverage across the whole of Wiltshire.
- There were younger people in the community areas that could be employable as retained Fire Fighters. There had been a reduction in the number of real fires, which was down to the preventative work of the Fire Service. It was important to keep on top of training.

Great Western Hospital Foundation Trust – Maddy Ferrari

Maddy introduced herself to the Board and offered to attend future meetings to provide an update.

Youth – Kevin Sweeney, Area Manager for Integrated Youth Services

Staffing:

Interviews had taken place the previous week for the Community Youth Officer for the South West Wiltshire community area. An offer had been made to one of the candidates and if all the checks are completed in time that person should be in post in four weeks time.

Buildings:

In Wilton, there had been discussions with local providers to take the building on. In Mere there had been a discussion with Mere Parish Council to hand back the building. The building in Tisbury would be staying as part of the Campus decant and would remain available

Resources:

An itinerary of all of the equipment currently in the buildings would be made and local voluntary organisations would then be able to make bids for it. Ownership would then be transferred; this would be dependent on their needs.

There would be a review of the fleet services in January. The MPV's would all remain where they were and anyone wishing to use them could contact Debbie Lymer on [Debbie.lymer@wiltshire.gov.uk](mailto:Debbie.lymer@wiltshire.gov.uk) to book the vehicles. Drivers would need to have received the correct training.

Funding:

Locally Held Accounts money would be transferred to the Area Board along with the core Positive Activities funding. There may be a delay in transferring the Locally Held funds as we are still processing the bills for the previous youth work offer which ended on 30<sup>th</sup> Sept but all remaining funds will be transferred. It had been agreed that any unspent money could be rolled over to 2015/16, so there was no hurry to spend the funds, giving the Board space to make sensible spending decisions.

The Board noted that it was committed to trying to keep as much of the previously available service as they could.

The Board asked Kevin to find out why the level of funding for next year was reduced. Funding awarded for the remaining 6 months of 2014/15 was £14,000, but the funding allowance for 2015/16 was £24,000.

The Board vowed to fight hard against any reduction in funding for next year.

**Action: Kevin to look into the funding for next year and feedback to the**

	<p><b>Board.</b></p> <p><u>Local Youth Network (LYN)</u>  In May 2014 Cabinet made the decision to adopt a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, Wiltshire Council was committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people.</p> <p>The new model would mean that the positive activities offer could be developed differently in each of the 18 Community Area Board areas to reflect local needs, as detailed in the information attached to the agenda.</p> <p>The Board would need to set up a LYN for the community areas. The next step was to form a wider LYN Coordinating Group, which would be responsible for delivering direct engagement with young people.</p> <p>Anyone interested in taking part should contact the Community Area Manager <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a></p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board agreed the LYN Terms of Reference and nominated Chairman; Cllr Bridget Wayman as the representative on the Wider LYN Group for 2014/15.</b></p> <p><u>Business Chambers Updates</u>  The Board noted the updates attached to the agenda from each of the three Business Chambers.</p> <p>Cllr Green praised Wilton Business Chambers as they had started a Credit Union, from the church room on a Thursday morning.</p> <p>Phil Matthews, Chairman of Wilton Town Council added that it was a good service which helped to replace payday lenders; it was not just for people who needed a loan, but could also be used to save money.</p>
7	<p><u>Area Board Projects</u></p> <p><u>Additional Late Item – Councillor Project; Social Housing</u>  Councillor Tony Deane asked the Board to support his request for £400 of funding towards a Housing Needs Survey for Donhead St Andrew.</p> <p>The Parish Councils in Donhead St Andrew and Donhead St Mary were supportive of an additional 4 to 5 bungalows being built locally, and had been advised by Wiltshire Council that there had to be a public consultation.</p> <p>Donhead St Andrew had been able to organised local volunteers to distribute</p>

	<p>their surveys, but Donhead St Andrew Parish Council was currently in a state of flux due to the recent resignation of its Chairman and ongoing issues with heavy goods traffic through Ludwell/Dennis Lane. It had been decided that to ensure there was not an ongoing delay in the process to post the Donhead St Mary consultations through Royal Mail. The approximate cost for the franking would be £353.43, so Cllr Deane asked the Board to allocate up to £400 to this project.</p> <p>The Board discussed the proposal. Cllr Edge noted that this should be a one off due to the current position of the parish council. Cllr Wayman added that every opportunity should be taken to regain some of the funds once the parish council was back on their feet.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board awarded up to £400 of funding to the Councillor Project, lead by Cllr Tony Deane, for postage costs towards the distribution of a Housing Needs consultation document for Donhead St Mary.</b></p> <p><b><u>Rights of Way Improvement Scheme</u></b>  The Board noted the attached update on this Area Board Project, led by Cllr Jose Green, and considered the request to allocate £7,500 of funding for stage 2 of the project, as detailed in the report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board awarded £7,500 of funding to Stage 2 of the project for 2014/15, which would widen the remit of the scheme to include resurfacing and other local rights of way initiatives. Further parishes could also engage.</b></p> <p><b><u>Area Board Plaques</u></b>  The Board noted the report attached to the agenda for this Area Board Project, led by Cllr Jose Green, and considered the request to allocate £2,300 towards the purchase of 50 plaques which would be distributed to previous and forthcoming groups and organisations which had received funding from the Board towards a significant project.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board awarded £2,300 of funding to this Area Board Project, to purchase 50 Area Board plaques.</b></p>
8	<p><b><u>Community Area Transport Group (CATG) Update</u></b></p> <p>The Board noted the minutes from the last meeting of the Group, held on 15 September 2014. Councillor Deane, Chairman of the Group gave an update to the Board.</p> <ul style="list-style-type: none"> <li>• Finger posts were still being put in around the community areas; however floods and damage to roads had pulled resources to other work. Cllr</li> </ul>



Deane encouraged Parish Councils to ensure newly purchased finger posts were maintained and cleaned.

- Work to the A30 had slipped off the schedule from this summer to next spring.

**Decision**

**The South West Wiltshire Area Board approved the recommendations for funding from the CATG budget for 2014/15, as detailed below:**

<b>Scheme</b>	<b>Estimated Total Cost</b>	<b>Amount Allocated by CATG</b>
White picket fences at entrances to Barford St Martin	£5,000	£5,000
Parking bay on side of road near school in Zeals	£500	£500
Implement recommendations from C12 speed limit review	£3,800	£3,800
<b>Total</b>		<b>£9,300</b>

9 Tisbury Community Campus Update

Councillor Tony Deane, Chairman of the Shadow Community Operations Board (SCOB), reported the following to the Board:

- Tenders for the work were imminent, once received; they would be assessed by Officers.
- The SCOB would be meeting on 9 October 2014.
- It was hoped that work would begin on site in early January 2015.

A further update would be given at the next Area Board.

10 Area Board Funding

**Note: Chairman; Councillor George Jeans left the meeting, and Councillor Peter Edge took the Chair from this point on.**

Community Area Grants

The Board considered one application for funding from the Community Area Grants Scheme for 2014/15, from Mere Parish Council, as detailed in the report attached to the agenda. Following discussion the Board voted.

**Decision**  
**Mere Parish Council was awarded £2,400 towards new fencing on Castle Hill, as detailed in the report.**

***Reason***  
***The application met the Community Area Grant Criteria for 2014/15.***

Finger Post Funding

The Board considered the request for funding to the Finger Post Funding

	<p>Scheme for 2014/15, as detailed in the additional report circulated at the meeting (and attached to these minutes), and one other late request as detailed by the Community Area Manager at the meeting.</p> <p><b><u>Decision</u></b>  <b>Swallowcliffe Parish Council was awarded £195 towards the replacement or refurbishment of a finger post for 2014/15.</b></p> <p><b>Mere Parish Council was awarded £550 towards the replacement or refurbishment of a fingerpost for 2014/15.</b></p> <p><b><i>with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.</i></b></p> <p><b><u>Youth Project Funding</u></b>  The board considered the request from Ebbesbourne Wake Village Hall Committee to retain unspent funding for used in purchasing additional equipment, as detailed in the report circulate at the meeting and attached to these minutes.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board approved the request of Ebbesbourne Wake Village Hall Committee to retain the unspent funding amount of £284, so that it could be used towards the purchase of further equipment as detailed in the report.</b></p>
11	<p><b><u>Issues System Update</u></b></p> <p>It was reported that Local Highways Engineer, David Button was no longer covering all areas, his replacement for Wilton, Burcombe, Quidhampton and Bishopstone was Graham Axtell.</p> <p><b><u>Question</u></b></p> <ul style="list-style-type: none"> <li>• What was done about the household waste causing an obstruction in Russell Street? <b><u>Answer:</u></b> We liaised with the Housing Team who spoke to the resident involved. The issue had now been resolved.</li> </ul> <p>The Board noted the table of current Issues on the online system, as detailed in the report attached to the agenda, and considered the recommendation to closed issues as marked.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board agreed to close issue numbers 2855, 3152, 3249, 3411, 3492 as detailed in the report.</b></p>

12	<p><u>Close</u></p> <p>Councillor Edge thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 10 December 2014, 6.30pm at South Newton Village Hall.</p>
<p style="text-align: center;"><u>Attachment - Late Report</u></p>	

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<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>8 October 2014</b>
<b>Title of Report</b>	<b>Area Board Funding – Additional paper</b>

**Purpose of Report**

To ask councillors to consider applications in respect to;

**Finger Post Funding:**

To allocate funding of up to £550 to Parish Councils (up to £350 towards a finger post repair/replacement and a further £200 towards the Highways element of the necessary works to take down and reinstate the posts)

<b>Parish Council</b>	<b>Amount</b>
Swallowcliffe	£195
<b>TOTAL</b>	<b>£195</b>

**Recommendation:** *To approve the finger post funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.*

**Youth Project Funding:**

- Ebbesbourne Wake Village Hall Committee were awarded £950 in 2013/14 to encourage socialisation, exercise and integration for young people in the village. This money was to purchase a full size wheel-able football goal to be placed on the field next to the village hall.
- The Committee were actually able to purchase a pair of smaller goals for £666, leaving a remaining allocation of £284 unspent. They would like to buy the following with the remaining sum for the same project aims (shortfall to be taken from their own funds):

Corner flags for football x4 @ £5	20.00
Footballs x2 @ £8.00	16.00
Netball rings x2 @ £84.06	168.12
Netballs x2 @ £8.45	16.90
4 Table tennis Bats +12 balls	19.90
Badminton set	60.00
<b>Total</b>	<b>£300.92</b>

**Recommendation:** *To consider the request from Ebbesbourne Wake Village Hall Committee as detailed above*

<b>Report Author</b>	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## Crime and Community Safety Briefing Paper Mere

10<sup>th</sup> December 2014



### 1. Neighbourhood Policing

#### Team Sgt:

Ps Debra Ashley  
Ps Sean Brady

#### Town Centre Team:

Beat Manager – Pc Richard Salter  
PCSO – Peter Tscherniawsky

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

- Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Performance and Other Local Issues

Currently we are seeing a reduction in the total volume of victim based crime however Non Domestic Burglaries remain a concern in particular in farm and rural areas. Wiltshire Police Special constabulary having conducted an operation with colleagues from both Hampshire and Dorset.

We continue to work with Cross Border Colleagues with recent and future operations targeting in particular Rural Crime which is being lead by the Rural Crime Team out of Warminster.

EV Mere NPT	Crime				Detections*	
	12 Months to November	12 Months to November	Volume Change	% Change	12 Months to November	12 Months to November
Victim Based Crime	163	152	-11	● -6.7%	17%	8%
Domestic Burglary	3	4	+1	● +33.3%	33%	0%
Non Domestic Burglary	23	29	+6	● +26.1%	0%	0%
Vehicle Crime	27	31	+4	● +14.8%	7%	3%
Criminal Damage & Arson	35	22	-13	● -37.1%	17%	0%
Violence Against The Person	16	16	+0	● +0.0%	63%	13%
ASB Incidents	122	108	-14	● -11.5%		

Inspector Alan Webb  
Area Inspector for Warminster Westbury Tisbury and Mere



# Crime and Community Safety Briefing Paper Tisbury

10<sup>th</sup> December 2014



## 1. Neighbourhood Policing

### Team Sgt:

Ps Debra Ashley  
Ps Sean Brady

### Town Centre Team:

Beat Manager – Pc Greg Ferguson  
PCSO – Gary Chambers

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Performance and Other Local Issues

Pc Ferguson has settled in as the new Community Beat Manger for Tisbury however as one officer arrives another leave and PCSO Chambers is leaving the team in order to join Wiltshire Police as a Regular Police Constable.

Currently we are showing strong performance figures for the Tisbury sector however as is always the case the volumes involved are small and so can change easily.

We continue to work with Cross Border Colleagues with recent and future operations targeting in particular Rural Crime which is being lead by the Rural Crime Team out of Warminster.

EB Tisbury NPT	Crime				Detections*	
	12 Months to November 2013	12 Months to November 2014	Volume Change	% Change	12 Months to November 2013	12 Months to November 2014
Victim Based Crime	198	168	-30	● -15.2%	10%	10%
Domestic Burglary	7	5	-2	● -28.6%	0%	0%
Non Domestic Burglary	63	48	-15	● -23.8%	0%	0%
Vehicle Crime	27	26	-1	● -3.7%	11%	0%
Criminal Damage & Arson	35	35	+0	● +0.0%	17%	11%
Violence Against The Person	26	20	-6	● -23.1%	12%	50%
ASB Incidents	66	71	+5	● +7.6%		
* Detections include both Sanction Detections and Local Resolutions						

Inspector Alan Webb  
Area Inspector for Warminster Westbury Tisbury and Mere

**Crime and Community Safety Briefing Paper (Wilton)**  
**SouthWest Community Area Board May 2014**  
**Broadchalke Village Hall**



**1. Neighbourhood Policing**

**Team Sgt:** PS Dave Whitby  
**Wilton Town Beat:** PC Ian Pedliham vacant  
**Wilton Rural Beat:** PC Pete Jung PCSO Jenny Moss

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**Performance and Other Local Issues**

Performance remains excellent in relation to crime reduction. Of particular note is the overall Victim based crime figure. This figure brings together all the crimes where there is an individual victim (rather than businesses or organisations etc). This figure is down 30.9%. This means that there have been 104 less victims this year than last.

It is of real note to look at the percentage reductions or increases. Crime in the Wilton area is sufficiently low that there is a real impact on the percentage figures. For example Domestic Burglary is down 40%, clearly a very pleasing figure, but actually Wilton's Burglary figures are so good that this is just a reduction of 2 crimes. Likewise violent crime is currently up by 20.9% but this is only an extra 9 crimes over the last 12 months, less than an extra crime a month.

Finally, we recently ran an Op Midas. Which is the cross border patrols with our partners in Hampshire and Dorset. There were over 50 officers dedicated to rural crime across the night. It resulted in 6 arrests and a number of penalty notices being issued. Of particular note was the arrest of two individuals for theft of batteries from a farm building.

I am now on Twitter!! For those of you that want to follow me look for @WiltpoliceDM.

Page 22

EW Wilton NPT	Crime				Detections*	
	12 Months to November 2013	12 Months to November 2014	Volume Change	% Change	12 Months to November 2013	12 Months to November 2014
Victim Based Crime	337	233	-104	-30.9%	16%	15%
Domestic Burglary	5	3	-2	-40.0%	40%	33%
Non Domestic Burglary	78	30	-48	-61.5%	1%	0%

**NOT PROTECTIVELY MARKED/UNCLASSIFIED**

Vehicle Crime	54	33	-21	-38.9%	15%	3%
Criminal Damage & Arson	51	56	+5	+9.8%	10%	11%
Violence Against The Person	43	52	+9	+20.9%	40%	35%
ASB Incidents	128	129	+1	+0.8%		

**Inspector Dave Minty**

**NOT PROTECTIVELY MARKED/UNCLASSIFIED**



# Wiltshire's Car Parking Review

## Introduction

Wiltshire Council is reviewing its car parking service and has completed a pre consultation assessment, which was undertaken in May and June of this year. It has also reviewed the evidence from the community workshops held in May. The findings of the pre-consultation exercises have been combined with parking data to form the basis of the next stage of the review.

The review focuses on car parking charges and management, with the potential use of new technologies and the future role of local communities. The review also covers other aspects such as parking standards, first hour free parking and other charging exemptions.

We are keen to hear the views of residents to help us shape the new strategy. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Therefore, we have produced consultation documents which can be viewed at <http://consult.wiltshire.gov.uk/portal> (not available until the 27<sup>th</sup> October 2014). Hard copies of the background evidence will also be available at local libraries and the main council offices. The online questionnaire and one possible charging option will be available for viewing and completion from the 10<sup>th</sup> November.

The consultation will be open from 27th October 2014 to the 16th January 2015.

## How to respond

Our preferred method to receive comments is through completion of the on-line electronic questionnaire (please note that there is no requirement to register or log-in to the portal to respond to this pre-consultation exercise).

Paper copies of the questionnaire will also be available on request by phoning the below number

Your comments need to be submitted by **5pm on 16<sup>th</sup> January 2015**.

If you have any queries, please contact us using the details below or by telephone on 0300 456 0100.

Sustainable Transport Group  
Highways and Transport  
Wiltshire Council  
County Hall  
Bythesea Road  
Trowbridge  
Wiltshire  
BA14 8JN  
By email to: [transportplanning@wiltshire.gov.uk](mailto:transportplanning@wiltshire.gov.uk)





## TOWN TEAM NOTES – for 20<sup>th</sup> November 14

### Youth Work

Nicola Sage – Community Youth Organiser – in post and evidently hot the ground running!

We agreed that most urgent need for us(Wilton Area) is to get Youth Workers in place asap.

Nicola is following up WMSET's request to Jaki Farell (Seeds4Success) to employ 2 workers for Wilton – stating our aim of beginning the New Year with them in post.

Discussions re. Youth Centre Building ongoing: meeting on site next Monday.

Meeting with Young People and others parties next Wednesday evening at the Pavilion.

### Wilton United Charities

Interim measures now in place to ensure residents of “St. Giles’s Hospital “ (8-16 King Street) are properly looked after. Matthew Holder (son of the late Frank Holder) is acting as first point of contact for residents, liaising with Trustees through me. I will be acting Secretary until an appointment is made. Accounts administered jointly by me and Peter Gale (trustee).

We expect to interview for the post of Secretary within the next couple of weeks and also to advertise vacancy for one of the flats – available to any “poor person resident in the Town of Wilton”.

### Wilton Windows

These HAVE been organised again – with a good mix of retail businesses and others taking part. A list of locations will appear on the December edition of Parish News and (I think!)Valley News.

### Tourism

The Visitors book continues to show a greater range of visitors to the Parish Church – entries from the past week include Yorkshire and San Francisco!

I have been advised that Sustrans – which produces a series of cycle network maps (bike in various combinations?!) – is distributing a new leaflet which signposts Wilton Parish Church as a feature worth cycling to. Have not managed to get a copy yet – but intrigued!

### Tree Lighting (1<sup>st</sup> Dec.)

I have arranged Sound System, Children’s Nativity, and working on singers!

Community Bank – (South Wilts Credit Union) off to a steady start – all investors rather than borrowers thus far...but it’s nearly Christmas....(?!)

We have trained a couple of new volunteers from Wilton but really need to find some more to go on the Rota so that Salisbury volunteers can be deployed elsewhere and hopefully we can offer a second time slot in Wilton for those who can’t get there on Thursday mornings.



Here is a summary of the Neighbourhood plans that are in progress in South West Wiltshire.

<b>Neighbourhood Plan</b>	<b>Community Area</b>	<b>Link Officer</b>	<b>Summary of current position</b>
<b>Tisbury and West Tisbury</b>	Tisbury	<b>Natasha Styles</b>	Tisbury are currently preparing a joint Neighbourhood plan for both parishes.
<b>Broad Chalke</b>	Wilton	<b>Sarah Hughes</b>	Neighbourhood area designated. Steering group are progressing the plan with the community.
<b>Hindon</b>	Tisbury	<b>Sarah Hughes</b>	Submitted area application, due to be designated November 2014.
<b>Wilton</b>	Wilton	<b>Sarah Hughes</b>	Wilton have expressed an interest to pursue a plan, and a link officer has been allocated.

Initial interest has also been received from the following parishes: Bowerchalke, Barford St Martin, Mere, Tollard Royal and Zeals, but these have not progressed to any formal stages, nor had a link officer allocated.





Reference no
Log no
<b>For office use</b>

## Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

**To be completed by the Wiltshire Councillor leading on the project**

Please ensure that you have read the Funding Criteria before completing this form

**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1. Contact Details

<b>Area Board Name</b>	South West Wiltshire		
<b>Your Name</b>	Led by Cllr Jose Green		
<b>Contact number</b>	01722 714645	<b>e-mail</b>	jose.green@wiltshire.gov.uk

### 2. The project

<b>Project Title/Name</b>	Local First Aid Planning
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<i>South West Wiltshire Area Board hosted a community planning event on 30 April 2014. The number one priority for community safety voted by those who attended the event was to 'improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators'. This project is to fund three free introduction sessions showcasing basic first aid and how to use a defibrillator, to be run by St John Ambulance; one will take place in each of the Mere, Tisbury and Wilton community areas. Parishes will then be encouraged to consider a local strategy for basic first aid training, identifying key individuals to be trained.. It may also be appropriate for parishes to consider whether a defibrillator would be suitable for their area.</i>
<b>Where is this project taking place?</b>	<i>Across the Mere, Tisbury and Wilton community areas</i>
<b>When will the project take place?</b>	January 2015 onwards
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	Priority set through community consultation event.

<b>How will the local community benefit?</b>	<ul style="list-style-type: none"> <li>- More resilient communities, with local people able to react to any first aid situation.</li> <li>- Improved strategic approach to first aid response in local parishes.</li> </ul>		
<b>Does this project link to a current Community Issue?</b> (if so, please give reference number as well as a brief description)	No		
<b>Does this project link to the Community Plan or local priorities?</b> (if so, please provide details)	Yes - community safety priority set at community planning event in April 14		
<b>What is the desired outcome/s of this project?</b> <ul style="list-style-type: none"> <li>- Local parishes to consider community approach to first aid, training identified local people in basic first aid and helping to create a more resilient community response.</li> <li>- Local parishes to explore whether a community defibrillator would be suitable in their area.</li> </ul>			
<b>Who will be responsible for managing this project?</b> Community Area Manager			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	£ 450		
<b>How much funding are you applying for?</b>	£ 450		
<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.</b> (N.B. We cannot pay money into an individual's bank account)			
<b>4. Declaration – I confirm that...</b>			
<input checked="" type="checkbox"/> <b>The information on this form is correct and that any grant received will be spent on the activities specified</b>  <input checked="" type="checkbox"/> <b>Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</b>			
<b>Name:</b> Jose Green			<b>Date:</b> 28/11/2014
<b>Position in organisation:</b> Wiltshire Councillor			
<b>Please return your completed application to the appropriate Area Board Locality Team (<a href="#">see section 3</a>)</b>			

## South West Wiltshire Area Board - Priorities and Projects 2014/15

### UPDATE

Priority set through JSA event	Theme	Latest update (29 November 2014)	Area Board Project?	Lead Councillor	Funding committed	Brief outline
Lack of transport to outlying villages and threat to current transport provision	Children and young people	Area Board members currently seeking to secure use of minibuses previously used by Wiltshire Council youth workers for future youth activities in the community.				
Changes in youth service could result in loss of important skills, relationships and leadership	Children and young people	Local Youth Network management group in process of being formed to set priorities into the future. Maintaining contact and communication with existing youth activity providers in the community. Specific youth grant funding now available through Area Board.				
Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators.	Community safety	New community-led first aid training initiative being piloted in Teffont. Community Area Manager is liaising with group to encourage scheme to be rolled out across community areas. Public defibrillators already available in Mere. Tisbury and Wilton have explored the possibility but currently rely on first responders. Berwick St John also interested in starting training scheme for key identified people in parish. Area Board project proposal to be discussed at Area Board meeting on 10.12.14.				
Development of cultural activities for young and older generations to do together instead of by specific age ranges	Culture	Youth Advisory Group previously had this as their main priority, leading to an intergenerational quiz event and cricket fun day. Will be discussed with the newly formed Local Youth Network. The Area Board is also keen to engage local groups who want to link with the younger generation - approached by Tisbury bell-ringers who would like to offer a trial session for young people.	Inter-generational quiz event	Cllr Wayman	£415 (2013/14)	Event took place at Nadder Hall, Tisbury in June 2013 bringing together mixed-age teams for a social activity.

Better promotion of culture and arts activities to communities	Culture	Salisbury Museum and CC&WWD AONB linking up re. a Beaton walking route that will be added to 'Discover Chalke Valley' website. Exhibition launched on 23 May 2014 and ran until 19 Sept 2014. Widely promoted throughout community areas. Reviews in both local and national media have been very positive and exhibition is now set to be taken overseas.	Cecil Beaton exhibition	Cllr Deane	£5,000 (2013/14)	Supporting Salisbury museum by contributing towards the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area
Develop apprenticeship opportunities in the area.	Economy	Area Board has approached Balfour Beatty Living Places re. possible apprenticeship scheme in local highways team. Corporate aspiration for Tisbury Community Campus is that one third of 'staff' will be apprentices. Working with DEVELOP to explore, promote and encourage other apprenticeship opportunities in the area.				
Continuing support for businesses in the area	Economy	1 year update provided at Area Board meeting on 26 March 2014. 18 month meeting held in Sept 2014 and reports included in agenda pack detailing projects delivered.	Joint working initiative with local business chambers/ association	Cllr Wayman	£42,000 (2012/13)	Series of projects and activities delivered over a two year transitional period, after which they expect to be financially self supporting.
		Websites now live, content continues to be added. Promotional campaign ongoing. <a href="http://www.discovernadder.org.uk">www.discovernadder.org.uk</a> and <a href="http://www.discoverchalkevalley.org.uk">www.discoverchalkevalley.org.uk</a>	Discover Chalke Valley and Discover Nadder	Cllr Wayman	£9,800 (2013/14)	Funding used to populate the sites which contain local walking/cycling/riding routes, details of local B&Bs, businesses, things to do etc.
Focus on education in the area to develop and improve skills required for the local jobs market and attract businesses.	Economy	Provision for education (further education and adult community courses) is an integral part of plans for Tisbury Community Campus				



Make sure there is a balance between environmentally friendly building, affordability and housing density	Environment	Wilton Community Land Trust already well established and involved with Wilton Hill development.				
Area Board project	Environment	Finger post funding agreed for; Sedgehill & Semley, Broad Chalke, Mere, Swallowcliffe	Finger post funding	Cllr Deane	£4,000 (2014/15)	Parish and Town Councils able to make one application in the financial year for a replacement finger post, up to £550 can be requested (including £200 Highways fee for removing/re-inserting the post)
Keeping local facilities open to help social networks develop and to combat social isolation	Health and Wellbeing	Public Rights of Way Launch event held on 16 January 2014; 97 people attended. 'Stage 1' funding agreed by Area Board on 26 March 2014. 18 parishes have responded so far, providing an audit of local footpaths and setting local priorities. All who responded have been offered a scheme as part of Stage 1. See separate spreadsheets for progress report. Stage 2 funding agreed by the Area Board on 8.10.14, widening the types of schemes available.	Public Rights of Way Improvement Programme	Cllr Green	£7,500 (2013/14) + £7,500 (2014/15)	Joint initiative with Public Rights of Way team (WC) and local parishes/volunteers. To enhance the local rights of way through improving accessibility; schemes could include replacing stiles with kissing gates, new stiles, linking existing rights of way, new surfacing etc.

		Training for snow wardens and those using the tailgate spreaders took place in October 2014 to ensure pilot scheme is completely live for winter 2014. Final routes being determined and salt due to be delivered to agreed locations. Purchase of push-along devices taking place. Master plan due to be presented at Area Board meeting on 10.12.14	Community Winter Weather Response Scheme	Cllr Deane	£11,894 (2013/14)	6 tailgate spreaders and 10 push-along devices to be used in a strategic way to cover all of the parishes within the Mere, Tisbury and Wilton areas that do not have their own devices and do not already have roads/areas cleared by Wiltshire Council, in order to enable people to still access services in times of bad weather.
		Area Board grant funding to support local facilities - Bishopstone Village Hall awarded £1,400 on 4 June 2014 towards heat pump for hall. Quidhampton Village Hall awarded £600 on 4 June 2014 towards new kitchen equipment. Mere & District Railway Modellers awarded £2,000 on 4 June 2014 towards restoration of Mere Band Hut.				
Reaching out to older people who are isolated to provide community support and access to services.	Health and Wellbeing	Health Fair event took place on 8 October 2014. Special emphasis on showcasing local groups/organisations that promote social interaction and activity.				
		Local memory groups invited to promote their work at Health Fair event. Dementia Friends sessions facilitated by the Area Board in each community area throughout October/November. Seven new Dementia Friends completed session in Mere on 5 November 2014. Our Time project awarded community area grant of £4,500 on 23 July 2014 towards residency workshops for 65+.				
		Good Neighbours scheme invited to promote their work at Health Fair event. Local events advertised through community blogsite/newsletter.				

		Area Board funded project on 8 October 2014 to purchase plaques for grant recipients, to raise awareness of the grants scheme and engage more groups to come forward for funding.	Area Board plaques	Cllr Green	£2,300 (2014/15)	A supply of plaques that can be given to grant recipients, in order to provide a permanent feature that promotes the work of the board and encourages other groups to apply in future
		Digital Literacy scheme promoted and supported. Grant funding provided to enable internet provision in community buildings - South Newton Village Hall awarded £2,000 on 4 June 2014 towards digital equipment. Wilton Community Centre awarded £964 on 4 June 2014 towards wi-fi and equipment.				
Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages	Housing	Area Board members holding regular briefings with Housing officers to progress new build bungalow schemes in local communities, as part of Council housing new build programme. Cllr Deane currently exploring possibility of establishing Community Land Trust in the Donheads with local Parish Councils.				
Improve transportation and parking links across the community in order that people can access facilities and opportunities	Leisure	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future.				
Maintain and enhance public and community transport services especially for the elderly	Transport	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future.				

Need to establish greater control over the flow of HGV and agricultural traffic on all routes.	Transport	Tollard Royal Parish Council currently exploring possibility of Lorry Watch scheme. Cllr Deane has been liaising with highways team to address the impact of road closure at Melbury Abbas. Large vehicles using Dennis Lane instead of the A350; matter raised with colleagues from Dorset at Wessex Cross Border Working Group on 20.11.14.				
More innovative and sustainable forms of community transport to help people access services, activities and jobs	Our Community	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future.				





**South West Wiltshire Area Board - Public Rights of Way Improvement Programme**  
**MERE COMMUNITY AREA**

Parish	Audit(s) returned?	Work completed	Work planned / proposed (Stage 1)
East Knoyle	✓		
Kilmington			
Mere	✓		RoW proposal - Clearance and improvement of surface around bridge on Footpath 20 & look at ways of funding surfacing ideas suggested for Footpath 22. Install 2 kissing gates on Footpath 24 and Footpath 29.
Sedgehill & Semley	✓	<b>March/April 2014</b> - 7 stiles and 2 bridges installed on footpath 1 with support by SW Ramblers. Seeds4Success cleared vegetation on pathway 2 and replanted finger posts on pathways 5 and 7. <b>May 2014</b> - 4 stiles and a bridge installed, and vegetation cleared, on footpath 13. Support provided by Seeds4Success. <b>Aug 2014</b> - Footpath 13 project completed, new stile and bridge installed.	RoW proposal - Install several stiles and small bridges on Footpath 1. Install several stiles and small bridges on Footpath 13. Upgrade stiles with gates on Footpath 32.
Stourton w/Gasper			
West Knoyle			
Zeals			

**South West Wiltshire Area Board - Public Rights of Way Improvement Programme**  
**TISBURY COMMUNITY AREA**

Parish	Audit(s) returned?	Work completed	Work planned / proposed (Stage 1)
Ansty	✓	<b>Sept 2014</b> - Vegetation cleared, stile replaced with gate and causeway built out of railway sleepers on footpath 11.	RoW proposal - Improve access to Turners copse by replacing stiles with gates on Footpaths 10, 11, 12 and 15. Improve drainage and install a sleeper causeway where the paths converge on the road.
Berwick St John	✓		RoW proposal - Upgrade stiles to gates on Footpaths 3, 4 and 6.
Berwick St Leonard			
Chicklade			
Chilmark	✓		Co-ordinator has suggested amendments to RoW proposal - Footpath 1 improved as a linking path to school. Footpath 3 stile to be replaced by kissing gate. RoW team considering new requests.
Donhead St Andrew	✓		RoW proposal - 2 kissing gates required on Footpath 6. 1 kissing gate required in Footpath 7.
Donhead St Mary			
Fonthill Bishop			
Fonthill Gifford	✓		RoW proposal - Replace 3 stiles with gates on Footpath 2.
Fovant	✓		RoW proposal - Install kissing gate on Footpath 1 to complete set.
Hindon	✓		RoW proposal - Replace stile with wooden kissing gate on Footpath 1.
Sutton Mandeville			
Swallowcliffe	✓	<b>June 2014</b> - 3 stiles on Footpath 13 replaced with kissing gates.	RoW proposal - Replace 2 stiles with kissing gates and possibly a third one at the junction with the A30 on Footpath 13.
Tisbury	✓		RoW proposal - Replace 3 stiles on Footpath 24. Replace 3 stiles on Footpath 17. Improve drainage and surface on Bridleway 42.
Tollard Royal			
West Tisbury	✓	<b>July 2014</b> - 5 stiles on Footpath 2 replaced by the metal pedestrian gates and sweet chestnut enclosures, plus a flight of steps. 2 gates and more steps installed on Footpath 8.	Upgrade a series of stiles with gates on Footpath 2. Look at improvements that can be made on Bridleway 11, potentially with gates and surfacing.





**South West Wiltshire Area Board - Public Rights of Way Improvement Programme**  
**WILTON COMMUNITY AREA**

Parish	Audit(s) returned?	Work completed	Work planned / proposed (Stage 1)
Alvediston			
Barford St Martin			
Bishopstone	✓	<b>May 2014</b> - new kissing gate installed to replace stile on footpath 31. <a href="http://bit.ly/1p4z1iL">http://bit.ly/1p4z1iL</a> . <b>October 2014</b> - wooden kissing gate installed to replace stile on Faulston Lane.	RoW proposal - Construct new steps and two stiles on Footpath 31. Replace a one stile with a gate and erect signpost on Footpath 13. Replace 3 stiles with kissing gates on Footpath 15. <i>Work planned to install 2 kissing gates in Aug/Sept 2014.</i>
Bowerchalke	✓	<b>June 2014</b> - two kissing gates installed on footpath 3.	RoW proposal - Upgrade stiles to gates on Footpath 13 and clear back vegetation. Install Bridle gates next to field gates on Bridleway 17. Repair stiles on Footpath 8.
Broad Chalke			
Burcombe			
Compton Chamberlayne			
Dinton	✓		RoW proposal - Replace wooden kissing gate in church yard on Footpath 2. Install kissing gate on Footpath 5 at Manor Farm. Replace stiles with gates on Footpath 3.
Ebbesbourne Wake			
Netherhampton			
Quidhampton			
South Newton			
Stratford Toney	✓		RoW proposal - Install kissing gates on Footpath 22A and clearance of Bridleway 21.
Teffont	✓		
Wilton	✓		Investigate possible kissing gate for Footpath 11.





## Tisbury Shadow Community Operations Board

DCS offices – Weaveland Road

18:00 Thursday 20<sup>th</sup> November 2014

### Meeting notes and actions

**COB members present:** Cllr Tony Deane (TD), David Lacey (DL), Richard Beattie (RB)  
Felicity Corp (FC), Peter Smart (PS)

**Wiltshire Council Officers:** Steve Harris (SH), Rhys Schell (RS), Vanessa Collyer (VC)

**Design team:** Andy Gough

Agenda item	Notes	Actions
1. Welcome and apologies	TD welcomed all to the meeting.  Adrian Griffin (AG), Liz Coyle-Camp (LCC) and David Wood (DW) offered apologies.	
2. Notes of previous meeting	Progress on actions from last meeting: SH has sent out information re. wooden benches. RS has chased up re. solicitor. DL provided update on dentist enquiries; has had contact with NHS England who advised no plans to commission further services. RS advised Julie Anderson-Hill is liaising with health on a number of the campuses. NHS England in process of producing a business case for the COB. RB stated that need for temporary double yellow line on Vicarage Road was raised during interviews to allow heavy vehicle access. <b>ACTION - TD to liaise with Tisbury Parish Council to ensure it is included within plan they are currently putting together.</b>	TD
3. Contractor / Tender report	AG thanked members of the COB who attended interviews. Shared quality evaluation and price evaluation information. Rydon achieved 94.5% tender score. 10 day period has now expired with no challenges. Rydon appointed, contracts are now being drawn up. Next step – project team to meet with Rydon for Pre-start meeting. Rydon due to set up on site on 5 January 2015.  RB asked how much score was modified after interviews. AG advised that the interview did impact on final score.  AG advised that Rydon will liaise with those on site and ask them how they want to be kept informed. RS highlighted need to inform school before they break up for Christmas. VC advised Rydon will maintain communication but this will purely be focussed on the build.  RB advised that copy date for Tisbury Focus is 15 <sup>th</sup> December. SH advised that communication will be put out to all local publications.  TD asked what future role of COB would be in the light of cabinet paper. RS advised that no new terms of reference has yet been adopted, but that Laurie Bell/Julie Anderson-Hill will be visiting COBs to make this clear. VC advised that cabinet paper indicates the role of COBs moving	

	<p>forwards is more to do with community engagement rather than build. Tisbury is in a slightly different position in that the COB has been very involved up to the award of the contract.</p> <p>VC advised that following Rydon's appointment in Salisbury they sent representation to first COB meeting to introduce. They will not usually attend, as AG will act as interface. TD asked that they be invited to future COB meeting. Rydon will send a regular report to AG, who can share at COB meetings.</p> <p>RS explained that community engagement will fall to SH in future and Ceri Williams from transformation team will be responsible for campus delivery. RS will be moving to Melksham as part of interim arrangement until new Community Engagement Managers are appointed. Ceri will be invited to future COB meetings. Ceri will liaise with all of those groups moving into the campus to make arrangements for them.</p> <p>VC will no longer regularly attend now that contract has been awarded. AG will continue to attend regularly unless told otherwise.</p> <p>TD thanked RS for all of his work with the COB.</p>	
<p><b>4. Team moves and decant update</b></p>	<p>Ceri Williams now heading up decant moves. Children's centre moving on 16<sup>th</sup> December, co-ordinating with FM. Work being done on youth building in early December. Seeds4Success are currently liaising with WC Property to finalise agreement for using old youth centre building to run sessions.</p> <p>FC advised Tisbury PC did allocate £2,500 to support youth service but as youth centre closed decision was taken to use money to support other local groups. FC advised that Parish Council was not supportive of giving money to Seeds4Success.</p> <p>RS has passed over contacts for TAG and Nadder Hall to Ceri's team who are now liaising.</p> <p>DL raised point about Tisbury History Society wanting to know what rental costs will be. Not known at this time.</p> <p>TD asked question re. motorcycle project buildings as youth service no longer provides that activity. VC advised that current plan is for buildings to be refurbished and this can be looked at in course of time depending on whether the need for the facility still exists.</p> <p>TD advised that Parish Council has funding for skate park but cannot easily improve current site. Alternative location has been suggested on school field but school not willing to consider giving up any space. FC advised that Parish was supportive of alternative location at recent meeting. TD suggested new location to be looked at next to swimming pool/pavilion. VC reinforced distinction between agreed campus programme and other community developments nearby.</p> <p>TD advised there have been changes at top of both Wiltshire College and Yeovil College. TD and SH to meet with Yeovil college next week to discuss.</p>	

<b>5. Next meeting date</b>	Thursday 4 <sup>th</sup> December – rearranged branding/marketing meeting. TD and JB send apologies in advance. <b>VENUE TO BE CONFIRMED as DCS Office is being de-commissioned on 1.12.14.</b>  <b>ACTION - AG to invite Rydon to COB meeting in January 2015.</b>	AG
<b>6. AOB</b>		





**WILTSHIRE COUNCIL**

**SOUTH WEST WILTSHIRE AREA BOARD  
 (10 December 2014)**

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**Community Areas Transport Group allocated funding report**

**1. Purpose of the Report**

1.1. This report deals with the proposals from the South West Wiltshire Community Area Transport Group (CATG). The most recent meeting was held on 10 November 2014 at Dinton Village Hall.

**2. Background**

2.1. The South West Wiltshire Area Board has a total of £42,455 available for CATG projects in 2014/15. At the time of writing this report there is a balance of £16,315 remaining.

2.2. The CATG is the mechanism whereby Councillors, Parish Councils and Highways officers can discuss and prioritise how the money is spent. This process requires all stakeholders to be proactive in assessing local needs.

**3. Main Considerations**

<b>Scheme</b>	<b>Estimated Total Cost</b>	<b>Amount Allocated by CATG</b>	<b>Notes and Actions Required</b>
Community Winter Weather Response	£16,894	£5,000	Up to £5,000 allocated for equipment towards the Area Board's scheme (launched at meeting on 11.12.2013)
<b>Total</b>		<b>£5,000</b>	

**4. Implications**

4.1. Financial Implications  
 As per recommendation.

4.2. Legal Implications  
 There are none.

4.3. Equality and Diversity Implications  
 There are none.

## **5. Recommendation**

**It is recommended that the South West Wiltshire Area Board approves the allocation and corresponding action as set out in the table above.**

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Report Author: Stephen Harris – Community Area Manager  
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E-Mail: stephen.harris@wiltshire.gov.uk

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### **NB. Attendance list for 10 November 2014 – CATG:**

In attendance:

- Cllr Tony Deane (Chair) (AD)
  - Cllr Jose Green (JG)
  - Cllr George Jeans (GJ)
  - Cllr Peter Edge (PE)
  
  - Stephen Harris, Community Area Manager (SH)
  - Julie Wharton, Senior Highways Engineer (JW)
  - Tim Woolford, Highways Area Manager (TW)
  - Spencer Drinkwater, Principal Transport Planner (SD)
  - David Button, Local Highways Engineer (DB)
  
  - Clare Churchill, Quidhampton/Fovant/Burcombe/Teffont/Berwick St John Parish Clerk (CC)
  - Michael Pont, South Newton & Stoford Parish Councillor (MP)
  - James Green, South Newton & Stoford Parish Councillor (JGr)
  - Martin Holland, Broad Chalke Parish Councillor (MH)
  - Richard Mitchell, Tollard Royal Parish Councillor (RM)
  - Roger Little, West Tisbury Parish Councillor (RL)
  - Sheila Sheppard, Barford St Martin Parish Councillor (SS)
  - Roy Sims, Mere Parish Councillor (RS)
  - Gary Rowett, Dinton Parish Councillor (GR)
  - Charles Smith, Dinton Parish Councillor (CS)
  - Frank Freeman, Hindon Parish Councillor (FF)
  - David Robertson, Hindon Parish Councillor (DR)
  - Sandra Harry, Tisbury/Donhead St Andrew Parish Clerk (SHa)
  - Nicky Jones, Fovant Parish Councillor (NJ)
  - James Thompson, Bishopstone Parish Councillor (JT)
  - Richard Botten, Mount Pleasant Road Fund (RB)
  - Pete Jung, Wilton Community Beat Manager (PJ)
-

**South West Wiltshire Area Board  
Community Areas Transport Group (CATG)**

**Monday 10 November 2014  
2.00pm, Dinton Village Hall, SP3 5EB**

**Meeting Notes**

1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr George Jeans (GJ)
- Cllr Peter Edge (PE)
  
- Stephen Harris, Community Area Manager (SH)
- Julie Wharton, Senior Highways Engineer (JW)
- Tim Woolford, Highways Area Manager (TW)
- Spencer Drinkwater, Principal Transport Planner (SD)
- David Button, Local Highways Engineer (DB)
  
- Clare Churchill, Quidhampton/Fovant/Burcombe/Teffont/Berwick St John Parish Clerk (CC)
- Michael Pont, South Newton & Stoford Parish Councillor (MP)
- James Green, South Newton & Stoford Parish Councillor (JGr)
- Martin Holland, Broad Chalke Parish Councillor (MH)
- Richard Mitchell, Tollard Royal Parish Councillor (RM)
- Roger Little, West Tisbury Parish Councillor (RL)
- Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- Roy Sims, Mere Parish Councillor (RS)
- Gary Rowett, Dinton Parish Councillor (GR)
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- David Robertson, Hindon Parish Councillor (DR)
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- Nicky Jones, Fovant Parish Councillor (NJ)
- James Thompson, Bishopstone Parish Councillor (JT)
- Richard Botten, Mount Pleasant Road Fund (RB)
- Pete Jung, Wilton Community Beat Manager (PJ)

Apologies received from; Catherine Purves (Wilton Town Clerk), Phil Matthews (Wilton Town Councillor), Suzanne Clark (Ludwell resident), Michael Scott (Broad Chalke resident), Cllr Bridget Wayman (Wiltshire Councillor), Mike Ash (Bishopstone Parish Clerk), Archie Barr (Broad Chalke Parish Council representative).

AD invited JG to explain situation in Mill Lane, Bishopstone. JG explained road has fallen away, caused by excessive rain last year. JT advised issue is now being dealt with.

RB explained issue at Stoford Bottom on C283 due to road never being adopted.  
**ACTION – TW/PE to discuss with Graham Axtell.**

AD gave update on Area Board Community Winter Weather Response Scheme. Group agreed to allocate up to £5,000 towards equipment. **ACTION – SH to request funding approval at Area Board meeting on 10 December 2014.**

2. Notes from meeting on 15 September 2014

Notes from previous meeting were accepted.

3. Budget update

Budget update is provided in separate attachment.

4. CATG schemes / issues sheet

Schemes / issues sheet update is provided in separate attachment.

5. Highways and transport matters

No further matters were discussed.

6. Maintenance update

DB provided update - still covers most of SWW but no longer the 7 parishes in far SE corner, now done by Graham Axtell – Wilton, Netherhampton, Quidhampton, Stratford Toney, Bishopstone, South Newton, Burcombe Without. LH still covers whole Area Board area.

40 additional sites put on list for 'local surfacing solutions' this year in South West Wiltshire. (List to be added – request from DB). Will be done between now and April 2015. This is in addition to previous list submitted and is separate to major surfacing schemes. Ordered through Wilton office. Less emphasis on pothole filling, more on machine patching and permanence. Parishes should advise DB/LH about any further roads needing attention.

Raised 80 gully tickets in last week in South West Wiltshire, needing emptying or other attention. Same picture is being seen in other community areas. Signs of solid improvement by BBLP.

RMi thanked TW, DB and team for recent resurfacing through Tollard Royal.

7. Any other business

Other schemes/issues since agenda was printed:

- West Knoyle – new scheme to reduce the number of near misses that occur when meeting vehicles coming out of the garage/Little Chef on the wrong side of the carriageway. With Highways Engineer, for discussion at next CATG.
- Hindon – traffic calming measures. List of actions being discussed and prioritised with Highways Engineer, for discussion at future CATG.
- Wilton – two new issues raised. Highways Engineer to investigate, for discussion at next CATG.
- Zeals – queries re. whether 30mph speed limit should apply. Highways Engineer to respond, possibly for discussion at future CATG.

AD mentioned that dropped kerbs can still be requested.

Discussed letter from John Thomson, Deputy Leader of Wiltshire Council, re. Speed Indicator Devices and future funding. AD concluded that group agreed SIDs were useful and would like them to continue. AD asked Parishes to look at setting aside possible contributions out of next year's precept, between £100-300.

PE advised that Environmental Select Committee still looking at 20mph through task group. Is likely to recommend the number of studies each CATG can commission will be based on cost in future rather than being limited to two. **ACTION – SH to ask Parishes to submit requests for 20mph studies in 2015/16.**

PJ advised resident has contacted re. HGV use through Quidhampton. Asked whether it would be possible to have road markings restricting use? **ACTION – JW to investigate.**

8. Date of next meeting – Monday 12<sup>th</sup> January, 2pm at Dinton Village Hall



**Total Budget 2014-15****£42,455.00****Commitments from 2013-14**

Donhead St Andrew finger posts - second payment	£900.00 Actual	Complete
Mere Water Street weight limit sign	25.00 Actual	Complete
Wilton South Street gateway	4,000.00 Estimate	
Donhead st Mary Brook Hill feasibility study	£8,500.00 Estimate	
Road markings at Semley School, Church junction	50 Estimate	complete
Road markings Hindon Lane Tisbury at buildout	65 Estimate	complete
West Tisbury Monmouth Hill Roundabout revised markings	£1,000.00 Estimate	
Donhead St Andrew post for SID	250 Estimate	

**2014-15 schemes**

Speed limit implementation on the C12	£3,800.00
Zeals Westfield Estate dropped kerbs	£750.00
Zeals White Lining	£500.00
Tisbury Waiting Restrictions	£1,300.00
Barford St Martin White Picket Fences	£5,000.00

Total 2014-15 **£26,140.00**Remaining Budget 2014-15 **£16,315.00****Potential schemes**

Berwick St Leonard Wylde road passing places	6no @ £4000	Estate to fund?
Bramley Hill, Mere	£2,500	





LOCAL SURFACING SOLUTIONS – SW WILTS 2014/15

Bishops Close Mere

Slodbrooke Lane Mere

B3092 Zeals

White Hill Mere

Church Hill DsM

North Down Road DsM

Britmore Lane DsM

Barker Hill DsA

West End Lane DsA

Panters Road S Mandeville

Sutton Hill

Lagpond Lane SM

Little London

Bull Lane Broadchalke

Misselfore *Bowerchalke*

Blind Lane BsJ

Higher, Middle and Lower Coombe

B3089 Teffont

B3089 Chilmark

Holt Lane Teffont

Mill Lane Teffont

~~Barretts Hollow~~

Newtown

*Tisbury*  
Hazeldone Rd to Semley  
^

Tokes Lane

Semley minor roads

Ansty Coombe Lane

Hatch Lane Tisbury

Tisbury Quarry Lane

Barretts Hollow Semley

~~Widford~~

Tokes Lane#

Sheephouse Lane

B3089 Stagger to WHedge

A3094 Quichampton

Item	Issue no & link	Street / Location	Electoral division	Summary of issue / scheme	Latest update	Action / recommendation from CATG on 10.11.14	Who?	Status
1		A30 nr Whitsans Cross junction	Tisbury	Post for SID	Agreed by CATG, £500 cost. Area Board authorised on 5.2.14. Parish Council have made £50 contribution. Socket now to go into ground instead of having a permanent post. Socket purchased, awaiting date for installation.	Completed.	JW	Completed
2		Semley School, Church junction	Nadder & East Knoyle	White lining to mark 10m point from junction	Agreed by CATG, £100 to do. Area Board authorised on 5.2.14. Work completed, remedial work being carried out.		LH	Approved by CATG/Area Board
3	<a href="#">2680</a>	South Street, Wilton	Wilton & Lower Wylde Valley	Measures to combat speeding	Town Council wishes to proceed with scheme retaining current limits. Town Council have confirmed contribution of £1,500. Coloured surfacing complete, signs still to be erected. Metro count carried out; 85th percentile was 39.1 mph. Another metro count to be taken in 6 months to compare impact of scheme.	Still waiting for signs to be erected.	JW	Approved by CATG/Area Board
4		Monmouth Hill, West Tisbury	Tisbury	Changes to roundabout	Agreed by CATG, £1,000 cost (£100 contribution from Parish Council). Area Board authorised on 5.2.14. Work ordered, due for implementation in mid-December 2014.	Awaiting confirmation of finalised date	JW	Approved by CATG/Area Board
5	<a href="#">2968</a>	Brook Hill, Donhead St Andrew	Tisbury	Warning light system	Study of scheme agreed by CATG, £8,000 cost. Area Board authorised on 5.2.14. Overall scheme estimate £100,000. Response to brief should be available by CATG meeting, site meeting held on 23 July with PC and Atkins. Topo survey will be carried out when maintenance works take place (currently due Jan 2015) .		DT	Approved by CATG/Area Board
6		Westfields, Zeals	Mere	Dropped kerb	Residents have proposed a new dropped kerb, supported by the Housing Management team and the Parish Council. Area Board agreed to fund investigative works (approx £500) from CATG budget on 23 July 2014. Work ordered. If no problem can go ahead and do work (no extra funding required).		JW	Approved by CATG/Area Board
7		Barford St Martin	Nadder & East Knoyle	White picket fences at 3 entries to the village	Scheme agreed by CATG, £5,000 to install 6 gates. Area Board authorised on 8.10.14. Metro counts to be completed before/after.		JW	Approved by CATG/Area Board
8		Zeals	Mere	New parking bay on side of road near school in village to address traffic speeds	Scheme agreed by CATG, £500 to complete. Area Board authorised on 8.10.14.		JW	Approved by CATG/Area Board
9		B3089 at Willoughby Hedge	Mere	New scheme to reduce the number of near misses that occur when meeting vehicles coming out of the garage/Little Chef on the wrong side of the carriageway			JW	New issue
10		Hindon	Nadder & East Knoyle	Traffic calming measures			JW	New issue
11	<a href="#">3688</a>	A30/Minster Street, Wilton	Wilton & Lower Wylde Valley	Changes to make pedestrian crossing more visible			JW	New issue

12	<a href="#">3689</a>	Four corner crossroads, centre of Wilton	Wilton & Lower Wylde Valley	Safety measures to protect pedestrians crossing			JW	New issue
13		Zeals	Mere	Speed limit review			JW	New issue
14		Quidhampton	Wilton & Lower Wylde Valley	Signage to stop HGVs			JW	New issue
15	<a href="#">3568</a>	Berwick St John	Fovant & Chalke Valley	Speed limit review	Traffic speeding round a bend approaching the village. The existing 30mph speed limit starts on the village side of a bend. Berwick St John PC would like to extend the speed limit west. Road known locally as the Top Road and is south of the C12.	JW advised not possible - <b>ACTION - JW to write to Parish Council to explain reasons.</b>	JW	No further action
16		Across Mere	Mere	Highway, traffic and transport priorities	List put together by Parish Council to ensure a comprehensive approach to issues across the parish. Issue also raised re. spaces in car park. JW has had site meeting with Parish Council.		JW	In progress
17		Cuffs Lane nr High Street, Tisbury	Tisbury	Parking causing vehicles to mount pavement and collide with property causing damage	DT advised approx £300 for yellow lines to be put in (including TRO). JW has investigated and JW advised £1,300 estimate including TRO. Parish Council wish to proceed but want further restrictions to be considered at the same time. JW has liaised with Parish Clerk to ensure other works included at same time.	6-8 week lead in to TRO. <b>ACTION - JW to chase up</b>	JW	In progress
18		Station Road, Tisbury	Tisbury	A project to put a foot way bridge across the river along Station Road, Tisbury as you approach the railway station.	No immediate opportunity for funding through LSTF. SD advised could be considered for substantive scheme bid in 2015/16. <b>ACTION - JW to investigate possible alternative scheme further.</b>	JW advised free-standing bridge would cost similar amount to (£105,000).	JW	On hold
19		Kilmington	Mere	Speeding in village	Parish Council has requested assistance from Highways after metro count returned high speed limit. JW has had site visit and explained options to Parish Council. AD has written to Parish Council to provide advice. <b>ACTION - GJ to check with Parish Council whether they wish to consider installation of gateways.</b>	GJ advised waiting for Parish Council meeting to take place	GJ	On hold
20		Bramley Hill, Mere	Mere	Access path too steep for residents	JW advised £2,000 estimate. Housing to contribute? SH has provided details of scheme to Housing and requested details of how schemes will be assessed. Housing Department have now made contact and indicated willingness to contribute. JW to bring two possible schemes for a decision at CATG on 10.11.14.	JW explained schemes. <b>ACTION - GJ to liaise with Parish Council/residents and provide guidance to CATG.</b>	GJ	In progress
21		All	All	Community SID scheme	BW advised that Area Board SIDs will be passed down to the Area Boards to cover future costs. Area Board SID schedule now available from SH. CU has now taken over co-ordination of Community SID and will liaise with Vicky Oates re. future deployment.		CU	In progress
22		Flamstone Street, Bishopstone	Fovant & Chalke Valley	Warning signs	Sign is on list of schemes to be completed.	Signs are now installed.	SH	Completed
23		The Causeway, Broad Chalke	Fovant & Chalke Valley	On carriageway footway requests	Proposed scheme is with Parish Council for them to request to move forwards. Awaiting outcome of 20mph assessment. JW advised that a member of the Highways team will be dedicated to carrying out all assessments across the county. JW to provide updates on timescales.	Order for metro count has been placed.	JW	On hold
24		Junction near Stourhead	Mere	Sign at junction causing visual obstruction	DT has sent through drawings to GJ. GJ has sent drawings to Parish Council and is liaising. Parish Council have agreed to go ahead subject to seeing a cardboard version.	GJ continuing to liaise with Parish Council	GJ	In progress

25	<a href="#">2864</a>	Tisbury, Barford St Martin and Fovant	Various	Car parking in Council-owned housing estates	AD reported that Housing are concentrating on property first before moving onto other schemes. SH has requested details from Housing as to how these requests will be assessed. <b>ACTION - AD/SH will draft email/letter on behalf of Area Board members / CATG to send to Housing.</b>	AD encouraged Parishes to also write in to WC to support investment for more parking spaces	AD	In progress
26		Main road through Quidhampton	Wilton & Lower Wylve Valley	Protection for pedestrians	CC met with JW; some of suggestions would require support from Wilton estate. <b>ACTION - PE to liaise with CC and JW to explore further.</b> CC reported metro count result 85th percentile 30.9 mph.	PE continuing to liaise with CC and JW.	PE	In progress
27	<a href="#">2544</a>	A30, Higher Coombe, Donhead St Mary	Tisbury	Road resurfacing	DB advised patch at Charlton was not completed and is being chased up. TW to provide date when known.	TW reported latest information, work will start end of Jan 2015	TW	In progress

No further action

On hold

Approved by CATG/Area Board

Completed

New issue

In progress







<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>10 December 2014</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider applications in respect to;

**Finger Post Funding:**

To allocate funding of up to £550 to Parish Councils (up to £350 towards a finger post repair/replacement and a further £200 towards the Highways element of the necessary works to take down and reinstate the posts) who have registered their requirements with Highways and/or Community Area Manager of replacing or refurbishing finger posts on the highway in their area.

<b>Parish Council</b>	<b>Amount</b>
Sutton Mandeville	£495
<b>TOTAL</b>	<b>£495</b>

***Recommendation:*** To approve the finger post funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.

**Community Area Grants (all conditional on the balance of funding being in place):**

1. Wilton Town Council - £750 towards creating a new Wilton Community Website.
2. Barford St Martin Parish Council - £2,344 towards new fencing along the river Nadder.
3. Quidhampton Village Hall Committee - £1,600 towards refurbishment of toilets.

## 1. Background

- 1.1. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.2. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.3. South West Wiltshire Area Board was originally allocated a 2014/2015 budget of **£56,822** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. This has subsequently been revised to a budget of **£74,511**.
- 1.4. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.5. In support of the ongoing Olympic and Paralympic legacy, in 2014/15 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.6. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.7. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants to provide an easy step by step application process. The application process can be found [here](#).
- 1.8. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. The decision to support applications is made by Wiltshire councillors

on the area board.

- 1.10. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.11. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	AB project - finger posts report 2014/15  South West Wiltshire Area Board Projects and Priorities 2014/15  <a href="#">Mere Community Area Joint Strategic Assessment</a> <a href="#">Tisbury Community Area Joint Strategic Assessment</a> <a href="#">Wilton Community Area Joint Strategic Assessment</a>
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## **2. Main Considerations**

- 2.1. South West Wiltshire Area Board has been allocated a 2014/2015 budget of **£74,511** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.

## **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.
- 4.2. At the time of writing this report South West Wiltshire Area Board has a balance of **£29,412**. If all grants/finger posts are awarded South West Wiltshire Area Board will have a balance remaining of **£24,223** (not taking into account any funding spent on Area Board projects).

#### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

#### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

#### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Report" of the funding report.

#### **8. Officer Report**

Ref	Applicant	Project proposal	Funding requested
8.1.	Wilton Town Council	New Wilton Community website	£750

- 8.1.1. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.1.2. This project is to create a new website for community activity within Wilton. It is envisaged that this will assist local residents, as well as tourists, and showcase what is available and going on in the community.
- 8.1.3. The Town Council currently has its own website but does not consider this to be a suitable format for a community site. The Town Council is open to the possibility that one day it may combine the sites and take over responsibility for running costs.

Ref	Applicant	Project proposal	Funding requested
8.2.	Barford St Martin Parish Council	New fencing along river Nadder	£2,344

8.2.1. This application has been classified as a capital project by Wiltshire Council finance department.

8.2.2. This project is to replace rotten wooden fencing with longer lasting metal fencing, to improve both the appearance and visibility of the location.

8.2.3. The Parish Council aims to open up the whole section of bank for the benefit of local residents and tourists, and ensure that it can be more easily maintained in future.

8.2.4. At the time of writing this report an officer report from Wiltshire Council's Rights of Way team is awaited.

Ref	Applicant	Project proposal	Funding requested
8.3.	Quidhampton Village Hall Committee	Refurbishment of toilets	£1,600

8.3.1. This application has been classified as a capital project by Wiltshire Council finance department.

8.3.2. This project is to refurbish two very old toilets in the village hall and bring them up to a completely satisfactory standard.

8.3.3. The Area Board previously supported a grant to purchase new kitchen equipment, and this is the next stage of a larger project to raise the standard of the village hall and make it more accessible for increased usage.

8.3.4. This project is supported by Community First's Village Hall and Community Buildings Advisor, who recommends that the work is completed as a high priority.

<b>Appendices:</b>	Grant applications
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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**Area Board Grant Detail – Wilton Town Council  
Wilton Community Website**

**Started on:** 17/11/2014 13:13:16

**ID:** 1020

**Current Status:** Application Received

**To be considered at this meeting:**  
10/12/2014 South West Wiltshire

**Current Case Notes**

17/11/2014 14:09:15 Application received - to be considered at Area Board meeting on Wednesday 10th December 2014 at South Newton Village Hall (start time - 6.30pm, with refreshments/networking from 6pm)

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £1000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The project was started during this financial year, and so was not accounted for in the budgeting process. As a result, the Town Council is using some of its contingency funding as its contribution.

**5. Project title?**

Wilton Community Website

**6. Project summary:**

To create a new community website for Wilton.

**7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Wilton and Lower Wylve Valley

**8. What is the Post Code of where the project is taking place?**

SP2 0BA

**9. Please tell us which theme(s) your project supports:**

2012 Olympic Legacy

Arts, crafts and culture  
Countryside, environment and nature  
Festivals, pageants, fetes and fayres  
Food, farming and local markets  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£163704.00

**Total Expenditure:**

£147447.00

**Surplus/Deficit for the year:**

£30249.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£30249.00

**Why can't you fund this project from your reserves:**

Town and Parish Council reserves should be the equivalent of between 3 and 12 months gross annual expenditure. At the present level, the Town Council's are below the recommended minimum, and councillors do not wish to draw on these.



## 10b. Project Finance:

Total Project cost		£1550.00		
Total required from Area Board		£750.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Set up costs	1250.00	Town Council funds	yes	800.00
First year running costs	300.00			
Total	<b>£1550</b>			<b>£800</b>

## 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

## 12. If so, which Area Boards?

South West Wiltshire

## 13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All current and potential residents of Wilton, together with local, domestic and international visitors by displaying local information of what the Town offers. It is also intended to have a practical benefit, as by publicly displaying known dates of future events, it is hoped that event organisers will be able to avoid arranging clashing and possibly competing events, so benefiting their organisation and potential visitors alike.

## 14. How will you monitor this?

The website editor will monitor the source and number of enquiries, and will report this information monthly to the Town Council. We will also obtain feedback from those organisations.

## 15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Town Council will fund £500 of the initial set up costs, and will cover the first year's running costs of £300.00 in order to progress the project, and to give time to allow for further discussion about the long term funding of the running costs. It is possible that in the future, the Town Council's own website will combine with this, and ultimately be the responsibility of the Town Council.

## 16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost. N/A

**Area Board Grant Detail – Barford St Martin Parish Council  
New fencing along section of the river Nadder**

**Started on:** 14/11/2014 14:13:59

**ID:** 1014

**Current Status:** Application Received

**To be considered at this meeting:**  
10/12/2014 South West Wiltshire

**Current Case Notes**

17/11/2014 14:05:54 Application received - will be considered at Area Board meeting on Wednesday 10th December 2014 at South Newton Village Hall (meeting start time - 6.30pm, with refreshments/networking from 6pm)

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£1001 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

We are able to match fund but the full cost of the project cannot be met within our budget after we have taken into consideration our other projected expenditure.

**5. Project title?**

River Nadder Fence Replacement : West Street

**6. Project summary:**

To replace existing wooden fencing, which is rotten, with longer lasting metal 'heritage' fencing which will greatly improve the appearance and visibility of this location. This project is part of a scheme to open up this section of river for the enjoyment of all and to improve amenity and leisure facilities in this location.

**7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Nadder and East Knoyle

**8. What is the Post Code of where the project is taking place?**

SP3 4AW

**9. Please tell us which theme(s) your project supports:**

Countryside, environment and nature  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

10/2014

**Total Income:**

£9523.00

**Total Expenditure:**

£11870.00

**Surplus/Deficit for the year:**

£1604.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£6000.00

**Why can't you fund this project from your reserves:**

We are able to match fund but the full cost of the project is not available within our budget after we have taken into consideration our anticipated liabilities.

**10b. Project Finance:**

Total Project cost	£4688.00		
Total required from Area Board	£2344.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Installed fencing	4688.00	Our reserves	yes 2344.00
Total	<b>£4688</b>		<b>£2344</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

1. Residents. 2. Tourists to our AONB The Nadder in Barford has in recent decades become overgrown. An inappropriate fence installed some decades back has expired but replacing like for like would be a greater eyesore. Installing this fence will enable us to open up that whole section of bank and enable regular maintenance access. Councillors would point out that the river fence sits on the western edge of the parish, an area maintained by the Parish Council with parking available affording good views of the River Nadder and which is used both by residents and visitors.

**14. How will you monitor this?**

By councillors

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

From our remaining reserves

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

The larger project is to open up the banks of the Nadder in Barford especially on West street but also in our new recreation field.

**Area Board Grant Detail – Quidhampton Village Hall Committee  
Refurbishment of toilets**

**Started on:** 07/08/2014 13:51:37

**ID:** 895

**Current Status:** Application Received

**To be considered at this meeting:**

10/12/2014 South West Wiltshire

**Current Case Notes**

29/09/2014 20:22:24 Application received - due for consideration at the Area Board meeting on 10 December 2014 at South Newton Village Hall.

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£1001 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Refurbishment of two toilets in Quidhampton Village Hall.

**6. Project summary:**

There are two separate toilets in Quidhampton Village Hall - Ladies and gentlemen. Each comprises a toilet pedestal with associated cistern, a wash-basin and the normal pipes and taps etc. Both toilets are ancient, extremely unsightly and, it is to be assumed, probably unhygienic too. Our need is simple however, we believe for £3,216 we can refurbish the toilets to a completely satisfactory standard.

**7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Wilton and Lower Wylve Valley

**8. What is the Post Code of where the project is taking place?**

SP2 9AR

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture  
Festivals, pageants, fetes and fayres  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£1489.00

**Total Expenditure:**

£1170.12

**Surplus/Deficit for the year:**

£318.88

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£3433.17

**Why can't you fund this project from your reserves:**

In theory, we could afford to pay for the whole of this project from our Free Reserves, but it would mean spending all of that reserve (actually 93.7%). This, of course would be irresponsible, not least because our Village Hall is an old Victorian reading-room which requires frequent refurbishment and a major emergency refurbishment could easily swallow-up that reserve.

**10b. Project Finance:**

Total Project cost		£3216.00		
Total required from Area Board		£1600.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials	1150.00	Donation	yes	600.00
Labour	1530.00	From our Reserve	yes	1016.00
VAT	536.00		yes	
Total	<b>£3216</b>			<b>£1616</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All village residents and some others who use our Hall. We now (thanks to an earlier generosity of SWWAB) have respectable kitchen equipment, but our loos are currently described varying from \

**14. How will you monitor this?**

By noting the decrease in the number of complaints and (and this is the real indicator) noting the number of people who previously walked home to use their own loo rather than use the Hall's facilities!

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

N.A

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

N.A.





**SOUTH WEST WILTSHIRE AREA BOARD  
(10 December 2014)**

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**Your Local Issues**

**1. Purpose of the Report**

1.1. To update the board on all issues currently **in progress**.

**2. Issues in progress**

ID	Category	Location	Summary of Issue	Update
2152	Highways	Ugford	Village gateway request	Still awaiting roundel, raised at CATG for Highways team to investigate.
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe	Highways team have ordered work to be done.
2664	Highways	Fonthill Gifford	Speeding along B3089 Chilmark to Fonthill Estate offices	Highways team reported that stretch of road will be reviewed towards end of financial year (2013/14); update requested.
2680	Highways	Wilton	Speeding along Raceplain Road/South Street	Highways team estimated cost of installing gateway is £7,000. Proposed scheme has been sent to Town Council who have agreed a £1,500 contribution. Funding agreed at Area Board meeting on 26.3.14. Coloured surfacing now completed.
2864	Car Parking	Tisbury	Additional parking bays for the Avenue in Tisbury	Request sent to Housing Management to consider increased parking as part of future investment. Housing Management due to consider requests.
2965	Highways	Bowerchalke	SID request	Request list for all parishes has been provided to Community SID co-ordinator.
2968	Highways	Donhead St Andrew	Safety issue on A30	Final scheme estimated at £100,000. Discussed at CATG on 20.1.14 – proposal to carry out feasibility study and topographical survey agreed at Area Board meeting on 5.2.14.
2986	Highways	Chilmark	Review signage	Traffic Management team have advised that signage is likely to be reviewed in 2014/15.
3108	Highways	Broad Chalke	Various highways issues in Broad Chalke	White lining scheme on The Causeway (showing footway for pedestrians) agreed at CATG on 12.5.14. Village is one of 2 locations to be assessed for 20mph restriction suitability. White lining scheme put on hold to await the outcome of this assessment.
3196	Highways	Semley	Road name sign either end	Referred to traffic management team on 9.1.14;

			of Butlers Lane	chased for progress update.
3263	Highways	Quidhampton	Speeding on A3094	Metro count results received – 85 <sup>th</sup> percentile 44.1mph. No further action, but road has been added to list of resurfacing works before April 2015.
3367	Highways	East Knoyle	Sign request for Cools Lane	Highways team asked to provide quote for work.
3368	Highways	Tisbury	Vehicles mounting pavement and colliding with property on Cuffs Lane	Discussed at CATG on 10.11.14; yellow lines will be put down, Highways liaising with Parish Council to include other lining schemes at same time.
3422	Highways	Mere	Issues with vehicles on The Lynch	Metro count breakdown shared with Parish Council for their comment
3424	Highways	Broad Chalke	State of the roads in Broad Chalke	Broad Chalke chosen by CATG as one of two locations to be investigated for suitability for 20mph restrictions.
3485	Highways	Wilton	Blocked road drainage gullies	Highways team have raised order.
3490	Highways	Quidhampton	Speeding on Lower Road	Metro count results returned; 85 <sup>th</sup> percentile was 30.9mph. Further breakdown provided to Parish Council. Issue being tracked by CATG.
3498	Highways	Wilton	Gully gratings/grilles not set properly	Highways team have raised order.
3568	Highways	Berwick St John	Speed limit request	Discussed at CATG on 10.11.14; request cannot be accommodated, Highways to explain reasons to Parish Council.
3649	Highways	Gutch Common	Drainage issues	Highways team to carry out wet weather inspection
3686	Environment	Wilton	Flood prevention	Operational Flood Working Group monitoring levy fund to Wilton from Environment Agency over next 4 years. Wiltshire Council looking at powers to register land as part of a highway.
3688	Highways	Wilton	Drivers ignoring pedestrians crossing road on A30/Minster Street	Senior Traffic Engineer to discuss possible options with Town Council.
3689	Highways	Wilton	Cars jumping lights in centre of Wilton	Senior Traffic Engineer to discuss possible options with Town Council.
3720	Highways	Bishopstone	Speeding	Metro count requested
3722	Highways & Transport	Wilton	Congestion and poor parking impacting bus services	Issue received.

The following issues (highlighted above) are identified for closure:

- 2680
- 3263
- 3568

**3. Updates for the above issues:**

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

**4. Reporting an issue:**

4.1. To report an issue go to

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

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Report Author: Stephen Harris – Community Area Manager

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